

# Ernulf Academy

## Educational Trips – Parental Information

### **Code of Conduct**

*All students are expected to adhere to this Code of Conduct for the welfare of themselves and others whilst on an educational visit. Please ensure that your child is fully aware of the importance of meeting this code.*

### **Students are expected at all times to**

- ◆ Be considerate and courteous towards other people
- ◆ Respect other people's property and privacy

### **Students must**

- ◆ Follow all the instructions given by adults supervising the visit.
- ◆ Pay special attention to all safety instructions
- ◆ Follow the rules and regulations laid down by any transport company
- ◆ Follow any rules and regulations that apply at the venue
- ◆ Be still, quiet and co-operative during all head counts
- ◆ When on overseas visits respect local customs and follow local laws

### **Students must not**

- ◆ Distract the driver
- ◆ Leave the venue during the visit
- ◆ On residential visits enter rooms allocated to the opposite sex

*Adults supervising visits will impose appropriate punishments during the course of a visit if necessary. All unacceptable behaviour will be reported to the Principal on the return to the academy and appropriate action taken.*

*In serious cases of misbehaviour on residential visits, parents may be asked to collect their child.*

### **Academy Trip Insurance**

You can find information on the Academy Trip Insurance Cover on our website [www.ernulf.cambs.sch.uk/](http://www.ernulf.cambs.sch.uk/) under 'School Information', 'School Trips'. A printed copy is available from the Finance Office if required.

### **Liability for Loss, Damage or Injury**

The staff supervising the visit will take all reasonable care of the students, however, neither they nor Ernulf Academy can be held liable for the loss of, or damage to, property or for any injury suffered by students unless this loss, damage or injury results from the negligence of The St Neots Partnership, its employees or other adults supervising the visit.