



**Acting Headteacher: Di Beddow MA, FRSA**

4 December 2014

Dear Parents/Carers

We are pleased to inform you that all students in Year 11 have been invited to attend a Careers event at Woodgreen on 16 December 2015.

This is a Career Education Information Advice and Guidance (CEIAG) event and students will have the chance to talk to a range of professionals from various business sectors in our area and engage in the interactive displays they have to offer. This event is part of Ernulf's wider focus on careers education, which aims to broaden students' horizons by providing impartial advice and guidance to open their minds to the increasing number of paths that are becoming available to young people. The event will offer the chance for students to engage with employers from the local areas and find out more about possible career paths.

Students will be collected from school at 9.30 am by coach and taken to Woodgreen. The event commences at 10.00 am and will finish by 11.30 am (students will be back in school by period 4). Transport to and from the event is fully funded and, therefore, the event is totally free.

We would be grateful if you could return the reply slip overleaf to us by Wednesday 9 December confirming receipt of this letter and confirming you are in agreement that your child may attend this Careers event.

If you have any queries about this please do not hesitate to contact us at Ernulf.

Yours faithfully

Mr R Day  
Aspiration and Engagement Leader

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**To: Mr Day – Key Stage 4                      Woodgreen Careers Event**

**Student's Name:** ..... **Tutor Group:** .....

I confirm receipt of a letter regarding the Woodgreen Careers event on 16 December and confirm I am in agreement that my son/daughter can attend.

My son/daughter has the following medical condition(s) of which you should be aware:

.....  
.....

OR

I wish to speak to someone in confidence about my son/daughter's medical condition (please tick box).

**Signed:** ..... **Parent/Carer**    **Date:** .....

