

# On-line Booking System

To log onto the system, please go to the school website

[www.ernulf.cambs.sch.uk](http://www.ernulf.cambs.sch.uk)

and click on the link for Parents and then drop down to Parents Evening Bookings

<https://ernulfacademy.parentseveningsystem.co.uk/>

Please note that your details must accurately match the information held by the school regarding parent contact for your child.

**Ernulf Academy**

## Parents' Evening System

Welcome to the Ernulf Academy parents' evening booking system.  
Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

### Your Details

Title  First Name  Surname

Email Address  Confirm Email Address

### Child's Details

First Name  Surname  Registration Class

[Administrator Login](#)  
[Teacher Login](#)

*Parents' title – eg Mr, Mrs, Dr etc*

*Parents Christian name and surname.*

*Parents Email address*

*Child's First Name – must be the legal name, eg Samuel not Sam*

*Child's Surname – chosen surname (name commonly known as in school)*

Fill in the boxes on the pop up; when done press **Login and continue**

Click on **continue** and follow the instructions on the pages to make appointments with child's teacher/s.

Should you wish to discuss anything in particular with your child's teacher, please complete the **Add Comments** box when making your booking. Please note that booking of consecutive times is not allowed.

Should you wish to change your booking, you may do so at any time using the **Manage Appointment** option.

Always remember your personal internet security and log out of the booking system using the **Logout** option in the top right hand corner.

This is a new system which I hope will make things easier for you

If you have any problems, please contact the school either by phone and speak with the Admin Department on **01480 374748** or email [enquires@ernulf.cambs.sch.uk](mailto:enquires@ernulf.cambs.sch.uk) and we will get back to you.