



Registered Charity 284796

Dear Parents and Carers

Ernulf Academy have been very lucky to have had a dedicated PTA committee who, over the years, have organised events to help raise funds for the benefit of the students. We have held annual Craft Fayres and Car Boot Sales which have been very well supported by the local community and allowed us to pay for a new minibus for the school.

Two years ago we named ourselves Ernulf Parent Voice and worked closely with the Student Voice committee. We decided to donate money to pay for various smaller items to benefit the students, which included French dictionaries, games, footballs, dining tables, Science equipment, puzzles for the Pre-School, a Magic Mirror for the Year 11 Prom and equipment for the Duke of Edinburgh Scheme. We are in the process of donating money to each year group.

Obviously in order to organise these events to raise money, we rely on the help of committee members. We meet once every half term and even if members are unable to attend every meeting, help with advertising events, sourcing prizes for raffles, serving tea and coffee at a school play, setting up and packing away events or generally just getting the word out what a worthwhile cause the PTA is, are all appreciated.

In order for the PTA to run, there needs to be a full complement of Key members who will hold some roles and responsibilities. These positions will be elected at the AGM. Unfortunately if the positions are not filled, the PTA and charity will have to fold. This year, the positions available are:

Chair - provide leadership; ensure the Committee fulfils its role; set the agenda for meetings, liaising with the Secretary; ensure the agenda is followed and that all business is covered; write the annual report; sign cheques for the PTA with one other elected committee member.

Secretary - call meetings giving plenty of notice; prepare agendas; keep a record of attendance at meetings; take notes during meetings; write up the minutes of meetings and distribute to all the committee.

Treasurer - maintain accurate and detailed financial records; present a financial account at each meeting; make approved payments; prepare and co-sign cheques as required; provide and account for cash floats at events and count and bank monies.

Therefore, if you would like to meet some new people, either as a key role or as a general committee member, at the same time as helping raise money to benefit the students, please come along to the AGM on:

Wednesday 29th November at 7pm in the Conference Room at Ernulf Academy.

If you would like more information, please contact me at ernulfpta@hotmail.co.uk .

Best regards

Hayley Ralls - Ernulf PTA Secretary